



JOB DESCRIPTION

TITLE: Customer Service Rep	DATE: March 2019
REPORTS TO: Manager, Operations	LOCATION: Singapore

I. THE COMPANY:

Triton International Limited (“Triton”) (NYSE: TRTN) www.trtn.com is the world’s largest lessor of intermodal freight containers and chassis, with over \$10 billion in assets generating over \$1 billion in annual revenue. Triton leases its fleet of containers to virtually all of the world’s largest shipping lines under a variety of short-term and long-term leasing structures designed to help the shipping lines finance their growth, improve their operating efficiency and better balance their global trade flows. Triton operates its business through 23 offices in 16 countries, and services its customers through a network of over 400 third-party operated depot facilities spread across approximately 45 countries.

II. FUNCTIONAL SUMMARY:

This position is responsible for working with the Manager, Operations in coordinating and performing administrative, operational and logistical tasks with regards to Triton Container Sales. The position will communicate directly with dedicated customers, depots, vendors and suppliers worldwide, working closely with our sales, marketing and technical teams. Good communication skills and the ability to respond/act promptly to any inquiries regarding operational matters, availability, repairs and trucking are a must.

III. JOB RESPONSIBILITIES:

- To issue sale invoices and release order to customers.
- Checking payment of customers.
- Handle customer’s inquiry and complaint.
- Coordinate with the depots to ensure smooth release of containers.
- Liaison with vendors for appointment of survey and arrangement of transportation of containers to cope with customer’s requirement.
- Other responsibilities and projects which may arise.



IV. REQUIREMENTS:

- Minimum 2 years of work experience in shipping or logistics companies preferred.
- Able to communicate in English in both verbal and written.
- Good administrative skills and knowledge of Outlook / Excel
- Willing to work overtime.

KEY COMPETENCIES:

- Highly organized
- Client focused team player
- Flexibility and eagerness to work hard in a fast-paced environment and meet tight deadlines
- Very detail oriented
- Ability to take initiatives

Equal Opportunity Employer M/F/IWD/PV

VEVRAA Federal Contractor

All qualified applicants will receive consideration for employment and will not be discriminated against on the basis of race, color, religion, sex, sexual orientation, national origin, age, disability, marital or veteran status or any other legally protected status.